

Vacancies

(CW589)

Manager - Secretarial Support - City - £40000 - 70000 + OTE

Manager - Secretarial Support/Admin Recruitment - Temps desk

This role is to head up an existing temps team and help grow it out within the support/commercial/admin sector. Based in the heart of the City this business has offices internationally and recruit across 3 different sectors.

Working closely with the Director and MD my client is ready to grow the support/commercial/admin temps team, from day one you would inherit a motivated, successful temp team to grow from.

This is a Billing Manager role and would really suit someone who wants to lead a team rather than heavily manage on a day to day basis. This business has 55 people in London and 15 of those work within the support/commercial/admin team. Established over 20 years this team is one of the strongest in the business.

The culture is very grown up and people are encouraged to use their own recruitment style, they are not fan's of heavy kpi's. They reward well, temp commission goes up to 33% and they promote work/life balance.

I have placed over 15 people in this business over the last year and 80% of those placements are still enjoying their career here.

It's a great place to work. If you are looking to working with an outstanding management team, be treated like an adult and earn over 100k for growing a successful team this role could be right for you.

To find out more about this role please contact me direct on 020 3889 1671 cheryl@gsr2r.com